

JOHN WARD
Director of Corporate Services

Contact: Democratic Services
Email: democraticservices@chichester.gov.uk

East Pallant House
1 East Pallant
Chichester
West Sussex
PO19 1TY
Tel: 01243 785166
www.chichester.gov.uk



A **Special** meeting of the **Cabinet** will be held in the Committee Rooms, East Pallant House on **Monday 23 January 2023 at 9.30 am**

MEMBERS: Mrs E Lintill (Chairman), Mrs S Taylor (Vice-Chairman), Mr R Briscoe, Mr A Dignum, Mrs P Plant, Mr A Sutton and Mr P Wilding

AGENDA

- 1 **Chair's Announcements**
The Chair will make any specific announcements for this meeting and advise of any late items which due to special circumstances will be given urgent consideration under Late Items.
- 2 **Declarations of Interests**
Members are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they might have in respect of matters on the agenda for this meeting.
- 3 **Public Question Time**
In accordance with Chichester District Council's scheme for public question time the Cabinet will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chair's discretion to extend that period.

RECOMMENDATIONS TO COUNCIL

- 4 **Proposed Submission version of the Chichester Local Plan 2021 - 2039**
(Pages 1 - 35)
That following consideration by the Development Plan and Infrastructure Panel the Cabinet is requested to consider the report and its appendices and make the following recommendations to Council:

That Cabinet recommends to Council that:

1. **The Chichester Local Plan 2021 – 2039: Proposed Submission (Regulation 19) (attached as Appendix A), the Submission Policies Map (attached as Appendix B), Sustainability Appraisal (Appendix C) and Habitats Regulations Assessment (Appendix D) be approved for publication for a 6-week consultation from 3 February 2023 to 17 March 2023 under Regulation 19 of the Town and Country Planning (England) Regulations 2012 (as amended);**
2. **Following publication and consultation, the Chichester Local Plan 2021 – 2039: Proposed Submission (Regulation 19), the Submission Policies**

Map and supporting documents be submitted to the Secretary of State for examination, together with the representations made under Regulation 20 (in response to consultation at Regulation 19) and a summary thereof (as an update to the Statement of Consultation);

3. The Director of Planning and the Environment be authorised, following consultation with the Cabinet Member for Planning Services, to:
 - a. make minor amendments and any necessary editorial changes to the Chichester Local Plan 2021 – 2039: Proposed Submission (Regulation 19), the Submission Policies Map, the Sustainability Appraisal and Habitats Regulations Assessment, prior to publication, prior to submission and during the examination;
 - b. prepare the Council's response to the main issues identified and to any substantial concerns about soundness or legal compliance raised in the representations, to submit alongside the Plan;
 - c. if necessary, to prepare a Schedule of Main Modifications that may be necessary to address soundness issues raised by representations received in response to the Regulation 19 publication, that can be submitted with the Plan to be considered by the Inspector during the examination process;
 - d. if necessary, to prepare a Schedule of Minor Modifications that may be necessary to address minor editorial and factual changes that do not go to the soundness of the plan that can be submitted with the Plan to be considered by the Inspector during the examination process.

The Appendices for this report will follow in supplementary packs.

Please note following publication of this agenda the Development Plan and Infrastructure Panel will consider the report and a number of appendices. Any revisions to the recommendations from the Panel will be published as a supplement prior to the Special Cabinet meeting.

- 5 **Revised Local Development Scheme 2023-2026** (Pages 37 - 53)
That following consideration by the Development Plan and Infrastructure Panel the Cabinet is requested to consider the report and its appendix and make the following recommendation to Full Council:

That the Cabinet recommends to Council that it approves the revised Local Development Scheme.

KEY DECISIONS

None.

OTHER DECISIONS

None.

6 Late Items

- a) Items added to the agenda papers and made available for public inspection
- b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting

7 Exclusion of the Press and Public

There are no restricted items for consideration at this meeting.

NOTES

- (1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- (2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at [Chichester District Council - Minutes, agendas and reports](#) unless they contain exempt information.
- (3) Subject to Covid-19 Risk Assessments members of the public are advised of the following;
 - Where public meetings are being held at East Pallant House in order to best manage the space available members of the public are in the first instance asked to listen to the meeting online via the council's committee pages.
 - Where a member of the public has registered a question they will be invited to attend the meeting and will be issued a seat in the public gallery.
 - You are advised not to attend any face to face meeting if you have symptoms of Covid.
- (4) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]
- (5) A key decision means an executive decision which is likely to:
 - result in Chichester District Council (CDC) incurring expenditure which is, or the making of savings which are, significant having regard to the CDC's budget for the service or function to which the decision relates or
 - be significant in terms of its effect on communities living or working in an area comprising one or more wards in the CDC's area or
 - incur expenditure, generate income, or produce savings greater than £100,000

NON-CABINET MEMBER COUNCILLORS SPEAKING AT THE CABINET

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the Chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area.

The Leader of the Council intends to apply this standing order at Cabinet meetings by requesting that members should *normally* seek the Chairman's consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Cabinet meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice.